

## Admissions Policy

The International School of Vietnam is currently open to all students from 3 to 16 years old who carry a foreign passport or are residents of Vietnam. In coming years, ISV will cater to students of 18 years with the IB-DP Programme on board. Students applying for positions at ISV should hold appropriate visas that allow them to live and study in Vietnam.

The language of instruction at ISV is English. All students whose first language is not English are expected to commit to learning English as a means to participating fully in the programme at the school. ISV does offer EAL support classes to those students who are not fluent in English. Please read the Grade Level Admissions guidelines carefully with regard to entrance requirements. Please note that ISV may wish to get an agreement over terms and conditions to improve a student's English ability on joining the school and this may involve extra charges for intensive tuition in English.

### **Grade Level Admission Guidelines**

All parents and students will meet with either the Head of School, the Head of Elementary, the PYP Coordinator and/or the Admissions Executive as appropriate, on their visit to the school.

Please note that interviews and assessments are not necessarily a pass or fail hurdle for admission but rather they are to ensure the school can make the best provision for each student by way of educational support if and as necessary. Class placements in ISV is strictly in accordance with age related criteria i.e. the cut off birthday date determining age and therefore Grade level group being 01 September.

### **Pre-K to Kindergarten 2 inclusive [Ages 3 - 6 years]**

For students from Pre-K to K2, a mutually agreed arrangement for prospective students to spend 45 minutes to an hour, in their age level class will be made with parents. This arrangement is called a 'sit in'. During this time, the student will be able to become familiar with his/her future peers and begin to make friends and learn some classroom procedures.

### **Grade 1 - 2 inclusive [Ages 7 - 8 years]**

Student will be assessed during his/her time in school and a report will be given to Head of Elementary after this assessment. This assessment will not impinge an entry unless the school cannot meet any special educational needs of the student.

### **Grade 3 - 5 inclusive [Ages 9 - 11 years].**

Students will be required to sit an English Language and Mathematics test and will be interviewed either by the Head of Elementary or the Primary Years Coordinator. The assessment is for school records and parents will be notified of the terms and conditions applying to support from the school. Again, this assessment will not impinge an entry unless the school cannot meet the special educational needs of the student.

**Grade 6 - 9 inclusive [Ages 12 - 15 years].**

Students will be required to sit an English Language and Mathematics test and will be interviewed by Head of School. The assessment is for school records and parents will be notified of the terms and conditions applying to support from the school.

*Students who are unable to visit the school because of studying in a school elsewhere will be able to take the ISV school English and Mathematics tests by mutual arrangement with their current school. In such cases, full information about the current school will be required for contact purposes.*

**Mother Tongue and Additional Language Learners**

On admission, students identified as in need of additional support will be tracked weekly by the EAL teacher and the classroom teacher, followed by a termly evaluation meeting to assess level of student progress and to determine if less, additional, or the same amount of support is needed for the coming term.

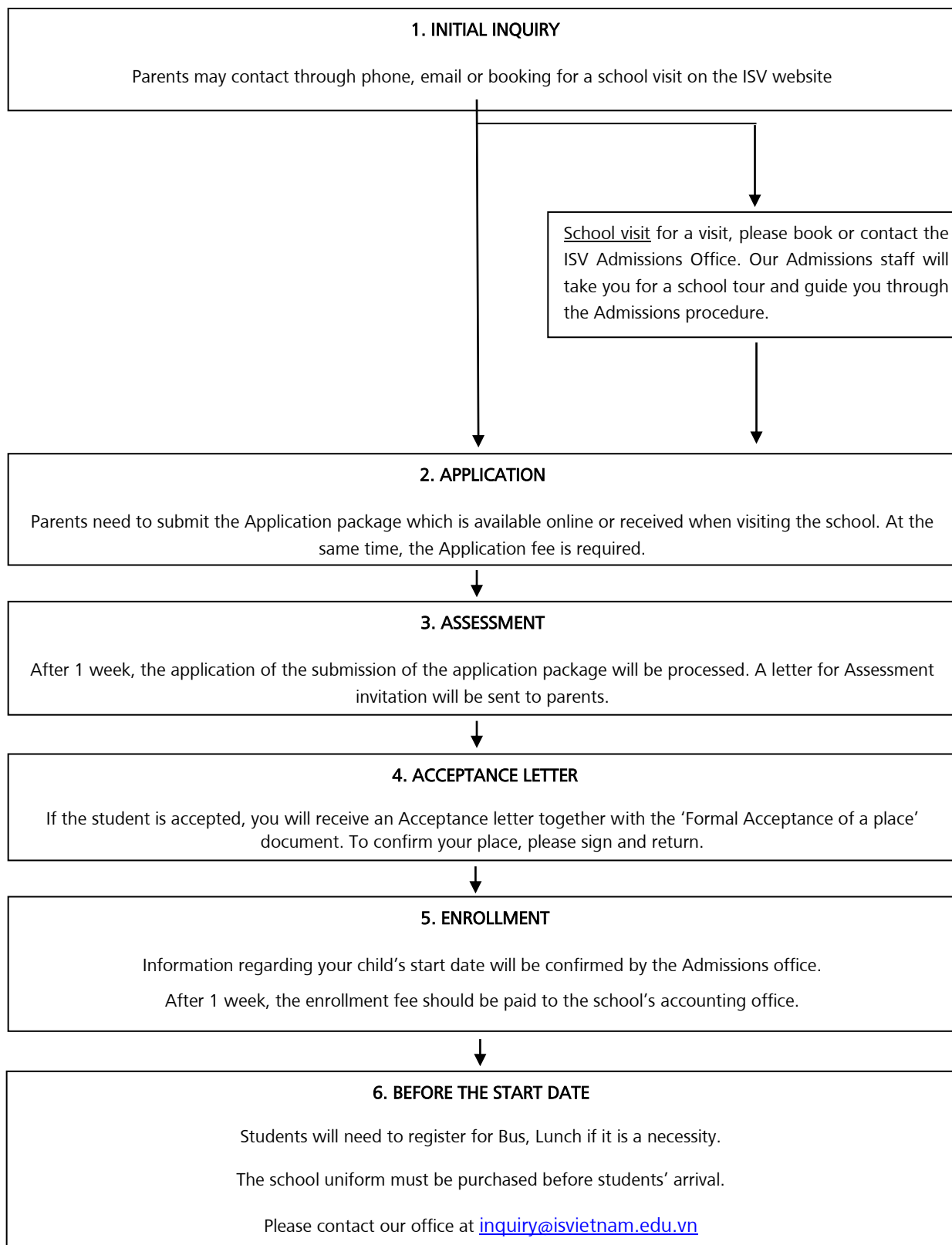
Diversity is something that is highly valued at ISV and having support systems in place to meet the needs of our learners from non-English speaking countries is a school priority. However, if a student has been attending ISV for two full academic years and is not progressing as expected, demonstrating an inability to access the curriculum adequately, then the parents of the students will be informed that there might be a limit to what ISV can offer. At this point, other educational institutions may be identified for more suited tuition towards their child's needs.

**Enquiries for Enrolment.**

Parents who wish to enrol their sons or daughters at International School of Vietnam should make an appointment to visit the school in the first instance by contacting our at [inquiry@isvietnam.edu.vn](mailto:inquiry@isvietnam.edu.vn) or [+84] (0) 435 409 183.

Please see the attached procedures below, to assist you with understanding the process of admissions for your child at ISV.

## Application Procedure for Parents



## Application Procedure

