

Welcome Letter from the Health Centre

Dear Parent(s),

A warm welcome from the Health Centre to you and your child/ren as you join ISV. We look forward to meeting you and communicating with you through your time with us.

The Health Centre is situated on the ground floor of the Administration block and is staffed by a qualified nurse from 08:00 am to 4:30 pm Monday to Friday and on weekends on an as needs basis.

Please feel that you can contact us at any time with any health concerns about your child/ren. The Health Centre email is health@isvietnam.org

ISV's Health Centre oversees the safe administration of medicines in the School. We have to have strict rules to comply with international standards, the main aim of which is ensure your child/ren's safety at all times. Therefore we must ask you to remind your child that he/she should hand any medicines that she has into his/her Homeroom Teacher. The exceptions to this are inhalers, skin creams/ lotions and anything required to treat anaphylaxis such as an Epipen. Although the students may keep these things on them, please ensure both the Homeroom Teacher and the Health Centre are aware that he/she has them.

If your child sees a doctor who prescribes him/her some medication please ensure that the medicine is labelled by the prescribing doctor. The label should include the students name, the name of the medicine, the strength of the medicine and how often it should be taken. The label should be in English or Vietnamese. We cannot accept medicines in School that are not in English or Vietnamese.

All medicines, both prescribed and over the counter (including vitamins), should be named specifically for your child/ren. They should be in the original packaging, with the original patient information leaflet. We cannot accept in School strips of unpackaged medicines in an envelope. The Health Centre cannot give out anything which does not comply with this.

Attached with this letter are several forms to be completed and returned to the Admissions Office before your child/ren begin school. These are required in addition to the information provided in the Application Form.

- [Administration of Medications Form](#)
- [List of routine over the counter medicines held by the Health Centre](#)
- [Allergy and Anaphylaxis Emergency Form](#)
- [Epilepsy Form](#)
- [Asthma Form](#)

Please contact us if you wish to discuss this at anytime.

Yours sincerely
The Health Centre Team